



FIRE HOUSE KC

• EVENT SPACE •



WEDDING RENTAL INFORMATION



Our History

Housed in the restored Fire Station No. 31, Fire House KC has been meticulously renovated with tradition and elegance. Throughout the entire space, several preserved accessories and artifacts from the era are showcased, including the original fire pole, antique fire hose cart, and fire hose shaft. Blending the history of the area with modern infusions, Fire House KC is now a classy, elegant, and charming event space. The main hall showcases original brick walls and windows, with antique chandeliers adding a touch of elegant refinement. The second floor, which once housed the offices and sleeping quarters for one-duty workers, now features multiple suites for the wedding parties to prepare as well as a perfect intimate ceremony room. A private courtyard space is also available, making an ideal area for a ceremony, cocktail hour or for guests to enjoy a breath of fresh air.

Couples who choose to celebrate here can invite up to 150 of their loved ones to enjoy the celebrations in this truly remarkable location. Newlyweds-to-be can host both ceremonies and receptions at Fire House KC and have access to the entire space. Located in the heart of Kansas City, our intimate venue is perfect for your wedding or unique event. With the 1930's architecture, natural light, historic charm and stunning courtyard, Fire House KC creates a lovely, intimate setting to celebrate!



Information

TOURS

Tours are scheduled by-appointment only on our website. Drop-in tours are unavailable, so please schedule through our website or email us directly.

CAPACITY

The maximum capacity for Fire House KC is 150 seated guests.

THE VENUE

Each renter (wedding) is provided with full use of Fire House KC Event Space. This includes the main hall, the courtyard, three lounges and the upstairs ceremony room. Partial rental space is not optional.

RENTAL

Fire House KC is accessible for a 12-hour (consecutive) period the day of your event, including set-up, event, and clean-up. You may schedule your rental period depending on what works best for you. Earliest access to the venue is 9:00 AM.

Events held Friday-Saturday must end no later than 11:00 PM with last call 30 minutes prior. Renters, guests, and vendors must vacate the premises no later than 12:00 AM. Please be aware that events held Sunday-Thursday must end no later than 10:00 PM with last call 30 minutes prior. Renters, guests, and vendors must vacate the premises no later than 11:00 PM.

RENTAL DEPOSIT & BALANCE

The rental deposit is **non-refundable** under any circumstance but can be transferred to a new date for circumstances beyond our control. The rental deposit is due at the time of booking and is 50% of the entire balance.

The remaining balance and a separate damage deposit check of \$500 will be due 60 days prior to the event (on or before the 60-day meeting). The damage deposit will be returned by mail within 7-10 business days from events. Damage deposit will be forfeited if there is damage to the venue or excessive items left behind including personal, vendor, food and beverage, and/or decorations. Additionally, the damage deposit will be forfeited if the renter is not checked out by scheduled end time. All checks should be made out to Firehouse 31 Events LLC.

Information

FURNITURE

INCLUDED IN YOUR RENTAL RATE:

13 ROUND TABLES - 60"

150 DARK BROWN PADDED FOLDING GARDEN CHAIRS

2 FARMHOUSE BANQUET TABLES - 8'

10 GLASS COCKTAIL TABLES

GREY OR CREAM LINENS FOR ROUND TABLES

FOOD

We offer an open catering policy. You may bring in your own caterer, licensed and insured to do business in the state of Missouri and the city of Kansas City. We have a prep kitchen to be used for food prep ONLY, cooking is not allowed. All food vendors will need to communicate with FHKC to provide legal documentation, understand Fire House KC venue policies and agree to a vendor closing checklist.

BAR

Fire House KC allowed renters to bring in their own alcohol. All alcohol must be served by a licensed bartender or bar service company in the state of Missouri. Shots are not permitted. Last call will be made at 10:30PM for bar service. All beverage vendors will need to communicate with FHKC to provide legal documentation, understand Fire House KC venue policies and agree to a vendor closing checklist.

COURTYARD

Courtyard remains open and in use until 9:00 PM. Courtyard is non-smoking. Client is responsible for flipping the courtyard space if applicable. Can hold up to 120 seated guests for a ceremony.

SOUND

There is a built-in professional grade sound system available in the main hall. You may also connect your own device to play music using bluetooth. A projection screen is also available in the main hall for use with an HDMI cord. One wireless microphone is also available.

Information

SECURITY

Security is provided by a private security company or an off-duty KCMO police officer and scheduled by Fire House KC. Security is required during all events. Renter is responsible for paying the security fee of \$40 per hour during the event plus one hour before event start time and one hour after event end time.

STAFF

Fire House KC staff will be available throughout the planning of your event to assist with questions, conduct the final walk-through, allow access to venue and provide vendor referrals. Fire House KC staff will conduct a 60-day meeting before your event to discuss final details and collect payments. Fire House KC staff will be on-site the day of your event during your rental period. Staff will only be available to assist with needs regarding the actual space and are not responsible for items brought in by the renter or vendors. Fire House KC Staff will set up and tear down before and after events, however Fire House KC staff is not responsible for moving furniture and/or conducting "room flips" during an events rental hours.

PARKING

There are two private parking lots available for renters on weekdays and weekends. Street parking is also available. We will supply a parking map for your guests.

DAY OF EVENT FLOOR PLAN

Fire House KC staff will provide you with an optimal floor plan based on the number of guests. The venue will be setup the day of the event (or during rehearsal) based on the agreed upon floor plan. Renters are responsible for room flips and moving furniture during the event.

REHEARSAL

All wedding rentals include a 1.5 hour rehearsal scheduled in the week prior to the wedding. Rehearsal can be booked out 1-2 months in advance based on FHKC availability calendar. If there is no event the day before the wedding, renter can schedule rehearsal for that day and set up if needed.



Amenities

TWO LEVELS OF HISTORIC COMPLETELY RENOVATED EVENT SPACE

PRIVATE OUTDOOR COURTYARD WITH CAFE LIGHTING

OVERSIZED CUSTOM DOUBLE SIDED BAR

HEIGHTENED CEILINGS & ANTIQUE CRYSTAL CHANDELIERS

HISTORIC STAIRWELL FEATURING ARCHED WINDOWS AND CRYSTAL CHANDELIER

ORIGINAL EXPOSED BRICK WALLS & FIRE STATION ARTIFACTS

ARCHED WINDOWS ON SECOND FLOOR

PRIVATE BRIDAL SUITE COMPLETE WITH MAKE-UP VANITIES

A PRIVATE GROOM'S LOUNGE

A WEDDING PARTY LOUNGE

ROUND TABLES + HIGH TOP COCKTAIL TABLES + FOLDING GARDEN CHAIRS + LINENS + FARMHOUSE TABLES

VINTAGE AND MID-CENTURY MODERN FURNITURE PIECES

CATERING PREP KITCHEN

BUILT-IN SOUND SYSTEM

PRIVATE PARKING LOT + AMPLE STREET PARKING

BLOCKS FROM COUNTRY CLUB PLAZA + MAJOR HOTELS

DOG FRIENDLY

Rental Details

Events are reserved only with a signed contract and a 50% deposit.

Remaining balance is due 60 days prior to event; must be collected with a \$500 damage deposit on/or before 60 day planning meeting.

Pricing includes a 12-hour consecutive rental period. There are no additional ceremony or staff fees!

Renter is responsible for paying security fee of \$40 per hour during the event, plus one hour before event start time and one hour after event end time. Latest event end time is 11:00 PM Friday-Sunday, 10:00 PM Monday-Thursday. Last call for alcohol is 30 minutes prior to event end time.

ADD ONS

\$150 per additional hour scheduled before event.

Fire Fighter Discount - 10% off

*Holiday & special dates subject to different pricing

3% Credit Card Processing Fee, 1% ACH Bank Transfer Fee





FIRE HOUSE KC
• EVENT SPACE •

FIREHOUSEKC.COM

HELLO@FIREHOUSEKC.COM | 816-885-8157 | @THEFIREHOUSEKC

4518 TROOST AVE, KCMO 64110

